

Metals Industry Research & Development Center

JANUARY 29, 2018

ATTY. DENNIS S. SANTIAGO

Executive Director

Government Procurement Policy Board

Unit 2506 Raffles Corporate Center

F. Ortigas Jr. Road, Ortigas Center Pasig City

Dear Atty. Santiago:

In response to the requirements of Government Procurement Policy Board (GPPB), we are submitting our 2018 Annual Procurement Plan of the Metals Industry Research and Development Center, an attached Agency of the Department of Science and Technology (DOST).

Thank You.

Very truly yours,

ROBERT O.DIZON

Executive Director, MIRDQ

Metals Industry Research & Development Center
IN REPLYING, PLEASE CITE

HANDIN PRODUCTION

Molding the Future of Metal Industries



DEPARTMENT (

IENCE AND TECHNOLOGY

METALS INDUSTRY RESEARCH AND DEVELOPMENT CENTER

ANNUAL PROCUREMENT PLAN FOR FY 2018

Code	Procurement	Common-Use Supply &	PMO / End-User	Mode of Procurement	Sc	hedule for Each P	rocurement Activ	ity	Source	Estimated Budget (Php)			Remarks
(PAP)	Activity / Project	Equipment/ Non Common-Use			Ads/Post of IB/REI	Subs/Open of Blds	Notice of Award	Contract Signing	of Funds	Total	MOOE	co	(Brief Description of Program/Project)
03001000100000	Security Services	N-CUSE	MIRDC-GASS	Public Bidding	October 2015	November 2015	December 2015	January 2016	GAA	4,208	4,208		With 3 years contract; contract to expire on Dec. 2018
03001000100000	Janitorial Services	N-CUSE	MIRDC -GASS	Public Bidding	October 2015	November 2015	December 2015	January 2016	GAA	2,440	2,440		With 3 years contract; contract to expire on Dec. 2018
03001000100000	Office Supplies, Drugs and Medicines and Accountable Forms	CUSE	MIRDC-GASS	Procurement Service, Shopping, Small Value Procurement	Quarterly/ As Needed	Quarterly/ As Needed	Quarterly/ As Needed	Quarterly/ As Needed	GAA	590	590		Procurement of Supplies will be on the need to procure basis
.03001000100000	Training	N-CUSE	MIRDC-GASS	Small Value Procurement	As Per Approved Annual Learning Dev't Plan	As Per Approved Annual Learning Dev't Plan	As Per Approved Annual Learning Dev't Plan	As Per Approved Annual Learning Dev't Pian	GAA	500	500		Procurement will be on the need to procure basis
103001000100000	Gasoline, Oil and Lubricants	N-CUSE	MIRDC-GASS	Small Value Procurement	As Needed	As Needed	As Needed	As Needed	GAA	500	500		Procurement will be on the need to procure basis
103001000100000	Consultancy Services & General Services	N-CUSE	MIRDC - GASS	Small Value Procurement	As Needed	As Needed	As Needed	As Needed	GAA	260	260		Procurement will be on the need to procure basis
103001000100000	Advertising Services	N-CUSE	MIRDC-GASS	Shapping	As Needed	As Ne e ded	As N ee ded	As Needed	GAA	20	20		Procurement will be on the need to procure basis
103001000100000	Subscription (Software Licenses and ICT Online Services)	N-CUSE	MIRDC-GASS	Direct Contracting	Monthly/ As Needed	Monthly/ As Needed	Monthly/ As Needed	Monthly/ As Needed	GAA	800	800		Procurement will be on the need to procure basis
193001000100000	Building and Structures (Repairs and Maintenance)	N-CUSE	MIRDC-GASS	Shopping, Small Value Procurement	As Needed	As Needed	As Needed	As Needed	GAA	1,200	1,200		Procurement will be on the need to procure basis
103001000100000	Office Equipment, Furnitures and Fixtures (Repairs and Maintenance)	CUSE	MIRDC-GASS	Shopping, Small Value Procurement	As Needed	As Needed	As Needed	As Needed	GAA	985	985		Procurement will be on the need to procure basis
103001000100000	Motor Vehicles (Repairs and Maintenance)	N-CUSE	MIRDC-GASS	Shopping, Small Value Procurement	As Needed	As Needed	As Ne e ded	As Needed	GAA	500	500		Procurement will be on the need to procure basis
103001000100000	Rental of Equipment	N-CUSE	MIRDC-GASS	Direct Contracting	Monthly, As Needed	Monthly, As Needed	Monthly, As Needed	Monthly, As Needed	GAA	535	535		Procurement will be on the need to procure basis
103001000100000	Other Professional Services	N-CUSE	MIRDC-GASS	Small Value Procurement	As Needed	As Needed	As Needed	As Needed	GAA	1,480	1,480		Procurement will be on the need to procure basis



DEPARTMENT : IENCE AND TECHNOLOGY METALS INDUSTRY RESEARCH AND DEVELOPMENT CENTER ANNUAL PROCUREMENT PLAN FOR FY 2018

ANNUAL PROCUREMENT PLAN FOR FY 20

0-4:	Procurement	Common-Use	PMO /	Mode of Procurement	Schedule for Each Procurement Activity				Source	Estim	ated Budget (Php)	Remarks
Code (PAP)	Activity / Project	Supply & Equipment/ Non Common-Use	End-User		Ads/Post of IB/REI	Subs/Open of Blds	Notice of Award	Contract Signing	of Funds	Total	MOOE	co	(Brief Description of Program/Project)
103001000100000	Motor Vehicles	N-CUSE	MIRDC-GASS	Public Bidding	June 2018/ As Needed	July 2018/ As Needed	August 2018/ As Needed	August 2018/ As Neede	GAA	3,300		3,300	Vehicle Refleeting Program
103001000100000	Printing Equipment	N-CUSE	MIRDC-GASS	Small Value Procurement	February 2018/ As Needed	March 2018/ As Needed	April 2018/ As Needed	April 2018/ As Needed	GAA	325		325	Procurement will be on the need to procure basis
103001000100000	ICT Equipment/ Software	N-CUSE	MIRDC-GASS	Direct Contracting	Second - Third Quarter	Second - Third Quarter	Fourth Quarter	Fourth Quarter	GAA	1,200		1,200	Procurement will be on the need to procure basis
168003010100001	Security Services	N-CUSE	MIRDC-MPRD	Direct Contracting	Monthly, As Needed	Monthly, As Needed	Monthly, As Needed	Monthly, As Needed	GAA	2,880	2,880		Procurement will be on the need to procure basis
168003010100001	Office Supplies, Medical, Dental and Laboratory Supplies	CUSE	MIRDC-MPRD	Procurement Service, Shopping, Small Value Procurement	Quarterly/ As Needed	Quarterly/ As Needed	Quarterly/ As Needed	Quarterly/ As Needed	GAA	662	662		Procurement of Supplies will be on the need to procure basis
168003010100001	Building and Structures (Repairs and Maintenance)	N-CUSE	MIRDC-MPRD	Shopping, Small Value Procurement	As Needed	As Needed	As Needed	As Needed	GAA	400	400		Procurement will be on the need to procure basis
168003010100001	Technical Equipment, IT Equipment, Office Furnitures and Fixtures (Repairs and Maintenance)	N-CUSE	MIRDC-MPRD	Shopping, Small Value Procurement	As Needed	As Needed	As Needed	As Needed	GAA	900	900		Procurement will be on the need to procure basis
168003010100001	Other Professional Services	N-CUSE	MIRDC-MPRD	Small Value Procurement	Monthly/ Quarterly	Monthly/ Quarterly	Monthly/ Quarterly	Monthly/ Quarterly	GAA	3,420	3,420		Procurement will be on the need to procure basis
168003010100001	Technical and Scientific Equipment	N-CUSE	MIRDC-MPRD	Public Bidding	Second Quarter	Third Quarter	Third - Fourth Quarter	Third - Fourth Quarter	GAA	57,700		57,700	Procurement will be on the need to procure basis
168003010100001	Security Services	N-CUSE	MIRDC-PD	Direct Contracting	Monthly, As Needed	Monthly, As Needed	Monthly, As Needed	Monthly, As Needed	GAA	360	360		Procurement will be on the need to procure basis



DEPARTMENT LENCE AND TECHNOLOGY METALS INDUSTRY RESEARCH AND DEVELOPMENT CENTER ANNUAL PROCUREMENT PLAN FOR FY 2018

Common-Use Schedule for Each Procurement Activity Estimated Budget (Php) Source Remarks PMO / Mode of Code **Procurement** Supply & (Brief Description of of Ads/Post Contract Subs/Open Notice Equipment/ Non (PAP) **Activity I Project** End-User **Procurement** Total MOOE CO Program/Project) Funds of IB/RE of Blds Common-Use of Award Signing Procurement Office Supplies. Procurement will be Service, Shopping, Quarterly/ Quarterly/ Quarterly/ Quarterly/ GAA 657 657 CUSE MIRDC-PD on the need to 168003010100001 Medical, Dental and Small Value As Needed As Needed As Needed As Needed procure basis Laboratory Supplies **Procurement Building and Structures** Procurement will be Shopping, Small 200 200 168003010100001 N-CUSE MIRDC-PD As Needed As Needed As Needed As Needed GAA on the need to (Repairs and Value Procurement procure basis Maintenance) Technical Equipment, IT Equipment, Office Procurement will be Shopping, Small MIRDC-PD As Needed As Needed As Needed GAA 600 600 on the need to 168003010100001 Furnitures and fixtures N-CUSE As Needed Value Procurement procure basis (Repairs and Maintenance) Procurement will be Monthly/ Monthly/ Monthly/ Other Professional Small Value Monthly/ GAA 1,200 1,200 on the need to 168003010100001 N-CUSE MIRDC-PD **Procurement** Quarterly Quarterly Quarterly Quarterly Services procure basis Small Value Procurement will be Technical and Scientific First - Second First - Second GAA 15,000 15,000 on the need to 168003010100001 N-CUSE MIRDC-PD Procurement/ Public Third Quarter Third Quarter Quarter Quarter Equipment Bidding procure basis Procurement of Monthly, Monthly, Monthly, Monthly, Supplies will be on GAA 140 140 168003020100000 Rental of Equipment : N-CUSE MIRDC-TOD Direct Contracting As Needed As Needed As Needed As Needed the need to procure basis Office Supplies, Procurement Procurement of Supplies will be on Monthly/ Medical, Dental and Service, Shopping, Monthly/ Monthly/ Monthly/ 168003020100000 MIRDC-TOD GAA 1.065 1.065 CUSE the need to procure Laboratory Supplies, Small Value Quarterly Quarterly Quarterly Quarterly basis **Procurement** Other Supplies Technical Equipment, IT Procurement of Equipment, Office Shopping, Small Supplies will be on MIRDC-TOD As Needed As Needed As Needed GAA 185 185 168003020100000 Furnitures and Fixtures N-CUSE As Needed the need to procure Value Procurement (Repairs and basis Maintenance) Procurement will be Small Value Quarterly, Quarterly. Quarterly, Quarterly, GAA 315 315 168003020100000 Printing and Binding N-CUSE MIRDC-TOD on the need to As Needed As Needed As Needed Procurement As Needed procure basis



DEPARTMENT JENCE AND TECHNOLOGY METALS INDUSTRY RESEARCH AND DEVELOPMENT CENTER ANNUAL PROCUREMENT PLAN FOR FY 2018

Code (PAP)	December	Common-Use Supply & Equipment/ Non Common-Use	PMO / End-User	Mode of Procurement	Schedule for Each Procurement Activity					Estim	nated Budget (Php)		Remarks
	Procurement Activity / Project				Ads/Post of IB/REI	Subs/Open of Bids	Natice of Award	Contract Signing	of Funds	Total	MOOE	со	(Brief Description of Program/Project)
68003020100000	Transportation and Delivery	N-CUSE	MIRDC-TOD	Small Value Procurement	As Needed	As Needed	As Needed	As Needed	GAA	40	40		Procurement will be on the need to procure basis
68003020100000	Subscription (Newspapers, journals, etc)	N-CUSE	MIRDC-TDD	Shopping	January/ Monthly	January/ Monthly	January/ Monthly	January/ Monthly	GAA	40	40		Procurement will be on the need to procure basis
680030201 00000	Other Professional Services	N-CUSE	MIROC-TOD	Shopping, Small Value Procurement	Quarterly/ As Needed	Quarterly/ As Needed	Quarterly/ As Needed	Quarterly/ As Needed	GAA	2,345	2,345		Procurement will be on the need to procure basis
.68003020200000	Security Services	N-CUSE	MIRDC-ATD	Direct Contracting	Monthly, As Needed	Monthly, As Needed	Manthly, As Needed	Monthly, As Needed	GAA	720	720		Procurement will be on the need to procure basis
.68003020200000	Office Supplies, Medical, Dental and Laboratory Supplies	CUSE	MIRDC-ATD	Procurement Service, Shopping, Small Value Procurement	Quarterly/ As Needed	Quarterly/ As Needed	Quarterly/ As Needed	Quarterly/ As Needed	GAA	1,575	1,575		Procurement of Supplies will be on the need to procure basis
.68003020200000	Technical Equipment, IT Equipment, Office Furnitures and Fixtures (Repairs and Maintenance)	N-CUSE	MIRDC-ATD	Shopping, Small Value Procurement	As Needed	As Needed	As Needed	As Needed	GAA	730	730		Procurement will be on the need to procure basis
.68003020200000	Transportation and Delivery	N-CUSE	MIRDC-ATD	Small Value Procurement	As Needed	As Needed	As Needed	As Needed	GAA	200	200		Procurement will be on the need to procure basis
.68063020200000	General Services and Other Professional Services	N-CUSE	MIRDC-ATD	Small Value Procurement	As Needed/ Monthly	As Needed/ Monthly	As Needed/ Monthly	As Needed/ Monthly	GAA	1,500	1,500		Procurement will be on the need to procure basis
.68003020200000	Technical and Scientific Equipment	N-CUSE	MIRDC-ATD	Public Bidding	First - Second Quarter	First - Second Quarter	Third Quarter	Third Quarter	GAA	7,200		7,200	Procurement will be on the need to procure basis
310100200008000	Training	N-CUSE	MIRDC-DGIA (Trainset)	Small Value Procurement	As Per Approved.,. Annual Learning Dev't Plan	As Per.Approved - Annual Learning Dev't Plan	_As Per Approved Annual Learning Dev't Plan	As Per Approved Annual Learning Dev't Plan	GAA	100	100		Procurement will be on the need to procure basis
310100200008000	Office Supplies, Medical, Dental and Laboratory Supplies	CUSE	MIRDC-DGIA (Trainset)	Procurement Service, Shopping, Small Value Procurement	Quarterly/ As Needed	Quarterly/ As Needed	Quarterly/ As Needed	Quarterly/ As Needed	GAA	3,135	3,135		Procurement of Supplies will be on the need to procure basis

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DEPARTMENT JENCE AND TECHNOLOGY METALS INDUSTRY RESEARCH AND DEVELOPMENT CENTER ANNUAL PROCUREMENT PLAN FOR FY 2018

(in Thousand Pesos) Common-Use Schedule for Each Procurement Activity Estimated Budget (Php) Source Remarks Code Procurement Supply & PMO / Mode of (Brief Description of Contract Ads/Post Subs/Open Notice Equipment Non (PAP) Activity / Project End-User **Procurement** Total MOOE CO Program/Project) Funds of IB/REI of Bids of Award Signing Common-Use Procurement Procurement of MIRDC-DGIA Service, Shopping, Supplies will be on GAA 50 50 310100200008000 Books N-CUSE As Needed As Needed As Needed As Needed (Trainset) Small Value the need to procure Procurement Technical Equipment, IT Procurement of Equipment, Office MIRDC-DGIA Supplies will be on Shopping, Small GAA 300 300 310100200008000 Furnitures and Fixtures N-CUSE As Needed As Needed As Needed As Needed (Trainset) Value Procurement the need to procure (Repairs and basis Maintenance) Procurement will be Other Professional MIRDC-DGIA Small Value Monthly/ Monthly/ Monthly/ Monthly/ 13.645 310100200008000 N-CUSE GAA 13.645 on the need to (Trainset) Procurement Quarterly Quarterly Quarterly Quarterly Services procure basis Procurement will be MIRDC-DGIA N-CUSE 50 50 310100200008000 Advertising Services Shopping As Needed As Needed As Needed As Needed GAA on the need to (Trainset) procure basis Procurement will be MIRDC-DGIA 310100200008000 Supply of Electricity N-CUSE **Direct Contracting** Monthly Monthly Monthly Monthly GAA 100 100 on the need to (Trainset) procure basis Procurement will be MIRDC-DGIA 50 310100200008000 Supply of Water **N-CUSE** Direct Contracting Monthly Monthly Monthly Monthly GAA 50 on the need to (Trainset) procure basis Telephone, Internet, Procurement will be MIRDC-DGIA Direct Contracting. Monthly, Monthly, Monthly, Monthly, 100 100 N-CUSE GAA on the need to 310100200008000 Postage and Delivery, (Trainset) Shopping As Needed As Needed As Needed As Needed procure basis Prepaid Cards Technical Equipment, IT Procurement will be Equipment, Office MIRDC-DGIA June 2018/ July 2018/ August 2018/ August 2018/ Small Value GAA 150 150 310100200008000 N-CUSE on the need to (Trainset) Furnitures and Fixtures Procurement As Needed As Needed As Needed As Neede procure basis (Repairs and Procurement will be MIRDC-DGIA Rental of Equipment/ Shopping, Small N-CUSE GAA 50 50 310100200008000 As Needed As Needed As Needed As Needed on the need to Value Procurement Vehicle (Trainset) procure basis Procurement will be As Per Approved As Per Approved As Per Approved As Per Approved MIROC-ICT Small Value Annual Learning 310100200013000 Training N-CUSE Annual Learning Annual Learning Annual Learning GAA 500 500 on the need to **INFRA-BOSS** Procurement Dev't Plan Dev't Plan Dev't Plan Dev't Plan procure basis Procurement will be Other Professional MIRDC-ICT Small Value Monthly/ Monthly/ Monthly/ Monthly/ 1,440 310100200013000 N-CUSE GAA 1,440 on the need to Services **INFRA-BOSS Procurement** Quarterly Quarterly Quarterly Quarterly procure basis Procurement will be Technical Equipment, IT MIRDC-ICT Small Value GAA 2,500 2,500 on the need to 310100200013000 **N-CUSE** Second Quarter Third Quarter Fourth Quarter Fourth Quarter INFRA-BOSS Equipment ----.Procurement. procure basis Upgrading of MIRDC June 2018/ April 2018/ As June 2018/ May 2018/ 103001000100000 Laboratory and N-CUSE MIRDC Public Bidding GAA 12,000 12,000 Needed As Needed As Needed As Needed Administration Building



DEPARTMENT IENCE AND TECHNOLOGY

METALS INDUSTRY RESEARCH AND DEVELOPMENT CENTER

ANNUAL PROCUREMENT PLAN FOR FY 2018

(in Thousand Pesos)

Code	Procurement Activity / Project	Common-Use	PMO/	Mode of Procurement	Schedule for Each Procurement Activity					Estim	ated Budget (I	Php)	Remarks
(PAP)		Supply & Equipment/ Non Common-Use			Ads/Post of IB/REI	Subs/Open of Bids	Notice of Award	Contract Signing	of Funds	Total	MOOE	со	(Brief Description of Program/Project)
103001000100000	Construction of MIRDC Access Road	N-CUSE	MIRDC	Public Bidding	July 2018/ As Needed	August 2018/ As Needed	September 2018/ As Needed	September 2018/ As Needed	GAA	5,000		5,000	
103001000100000	New Cistern Tank and Upgrading of the Center's Water and Sanitary Lines	N-CUSE	MIRDC	Public Bidding	January 2018/ As Needed	February 2018/ As Needed	March 2018/ As Needed	March 2018/ As Needed	GAA	8,000		8,000	
103001000100000	Renovation of Mechanical Workshop II Building	N-CUSE	MIRDC	Public Bldding	March 2018/ As Needed	April 2018/ As Needed	May 2018/ As Needed	May 2018/ As Needed	GAA	16,000		16,000	
103001000100000, 168003010100001, 168003020100000, 1680030202000000	Supply of Electricity	N-CUSE	MIRDC-GASS, MPRD, PD, TDD & ATD	Direct Contracting	Manthly	Monthly	Monthly	Monthly	GAA	20,928	20,928		
103001000100000, 168003010100001, 168003020100000, 168003020200000	Supply of Water	N-CUSE	MIRDC-GASS, MPRD, PD, TOD & ATD	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GAA	1,580	1,580		
103001000100000, 168003010100001, 168003020100000, 168003020200000	Telephone, Internet, Postage and Delivery	N-CUSE	MIRDC-GASS, MPRD, PO, TDD & ATD	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GAA	820	820		
TOTAL NON COMI	MON-USE SUPPLIES AND	EQUIPMENT								196,706			
TOTAL COMMON	USE SUPPLIES AND EQU	PMENT					· – – –				8,669		



Activity / Project

(PAP)

DEPARTMENT

End-User

SIENCE AND TECHNOLOGY

of IB/REI

of Bids

of Award

Signing

Approved by:

Executive Director

METALS INDUSTRY RESEARCH AND DEVELOPMENT CENTER

ANNUAL PROCUREMENT PLAN FOR FY 2018

Procurement

(In Thousand Pesos) Common-Use Schedule for Each Procurement Activity Code Procurement Supply & PMO/ Made of Ads/Post Subs/Open Contract Notice

Estimated Budget (Php) Source Remarks of (Brief Description of Total MOOE co Funds Program/Project)

Recommend for Approval by:

Equipment/ Non

Common-Use

A. CATALAN

BAQ Member

ISIDRO D. MILLO **BAC Member**

ATTY. TRIXIE HAZEL C. VELVZ 8A¢/Member

BAC Vice Chairman

BAC Chairman

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