



## NOTICE TO PROCEED

June 01, 2018

## MR. CONRADO R. VILLAFUERTE, JR.

President
VELCA EQUIPMENT AND ENGINEERED PRODUCTS, INC.
Unit 901 Richville Corporate Tower 1107 Alabang-Zapote Road
Madrigal Business Park, Alabang, Muntinlupa City

Dear Mr. Villafuerte:

Very truly yours,

The attached Contract Agreement having been approved, notice is hereby given to VELCA EQUIPMENT AND ENGINEERED PRODUCTS, INC. that work may proceed on the project for the "SUPPLY AND INSTALLATION OF OVERHEAD CRANE SYSTEM FOR MECHANICAL WORKSHOP II" effective after Three (3) calendar days from receipt of this Notice to Proceed. Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to Metals Industry Research and Development Center.

The Head of the Procuring Entity or his duly authorized representative shall issue the Notice to Proceed within seven (7) calendar days from the date of the approval of the contract.